



BOARD OF DIRECTORS MEETING

October 21, 2023

9:00 A.M. – ACL CLUBHOUSE, 14A457 CANYON CLUB RD, APPLE RIVER, IL 61001

Join Zoom Meeting

<https://us06web.zoom.us/j/87280659074?pwd=VkxkZ0V0YVNnT0NkeG1KV0VPcnZMQT09>

Meeting ID: 872 8065 9074

Passcode: 909510

AGENDA

- 1.0 CALL TO ORDER – 8:00 A.M.
- 2.0 EXECUTIVE SESSION – 8:00 A.M
- 3.0 RETURN TO OPEN SESSION – 9:00 A.M.
- 4.0 PLEDGE OF ALLEGIANCE
- 5.0 APPROVE/ADOPT MINUTES FROM THE SEPTEMBER 16, 2023 BOARD MEETING
- 6.0 TREASURER’S REPORT
- 7.0 COMMITTEE/COMMISSION REPORTS
- 8.0 GENERAL MANAGER’S REPORT
- 9.0 PRESIDENT’S REPORT
- 10.0 ANY ADDITIONS TO THE AGENDA
- 11.0 CONSENT AGENDA
 - 11.1 COMMITTEE/COMMISSION CHANGES
- 12.0 UNFINISHED BUSINESS
- 13.0 NEW BUSINESS
 - 13.1 BUOY REQUEST
 - 13.2 PROPOSED 2024 CALENDAR
 - 13.3 HAND RAILING AT CLUBHOUSE
 - 13.4 HELM PROPOSAL
 - 13.5 BUDGET RECOMMENDATION #1
 - 13.6 BUDGET RECOMMENDATION #2
 - 13.7 BUDGET RECOMMENDATION #3
 - 13.8 BUDGET RECOMMENDATION #4
 - 13.9 BUDGET RECOMMENDATION #5

14.0 PROPERTY OWNER COMMENTS (3 MINUTES PER MEMBER)

15.0 ADJOURN

PLEASE CALL THE ASSOCIATION OFFICE IF YOU ARE UNABLE TO ATTEND.

Mike Harris, Interim General Manager, ACLPOA

**Apple Canyon Lake Property Owners Association
Board of Directors Meeting Minutes
September 16, 2023**

UNAPPROVED

1.0 Call to Order: 8:00 am.

2.0 Executive Session – 8:00 am.

3.0 Regular Meeting Called to Order at 9:03 am.

4.0 Pledge of Allegiance – after the Pledge of Allegiance, a quorum was present with the following Directors in attendance: Nolan Mullen, Bill Becker, Mark Kosco, Bob Ballenger, John Anderson, Carmel Cottrell (via Zoom), Brian Holt, Debra McNamee, and Laura Pratt. Interim General Manager Mike Harris was also present.

5.0 Approve/Adopt Minutes from the August 19, 2023, Board Meeting – Laura Pratt motioned “to approve the August 19, 2023, Board meeting minutes.” Seconded by John Anderson, motioned carried unanimously.

6.0 Treasurer’s Report – Treasurer’s Report will be in *The Apple Core*.

7.0 Committee/Commission Reports

Conservation – Deb McNamee reported for Paula Wiener that they are modifying the 2018 Greenway Stewardship program.

Zebra Mussel Commission – Al Zobbeck – finished final application in August. Recording results – saw millions of dead zebra mussels all over the bottom of the lake. Probably saved the lake but the clarity of the lake is lowered. We have a clarity test coming up next week. We have to stay vigilant and continue to look at docks, boats and shoreline. Looking for people to give us information if they see zebra mussels on their boats, etc. Would like to thank the ad hoc commission for moving forward with the process we put forth to the board and congratulate the board for stepping up and taking this on, also thanking the homeowners as well. Inspired Plant Productions document out in 2024 and Galena Gazette writing an article, co-author a grant presented to the IL Legislature. Final recommendation – done smartly so we can adjust downward on what we have to do next year. Deb McNamee - thank you to Al for everything he has done.

Nominating - Mike Yorke reported they met and will plan an informal meet and greet for November 18 at the Cove. After the board meeting, would like board members to meet with potential board candidates.

Rules & Regulations – Brian Holt reported they had a good discussion about the rules around the lake drawdown. Looking at rules for ATV’s regarding mud, etc.

Flood Mitigation - Gary Hannon reported that the week of November 13 is the timeframe for the expected two foot drawdown. Do not expect any problems. Lake Carroll has a four foot drawdown every year. Will be an article in next month’s *Apple Core*. Backup valve approval – if approved later on today, will be installed before this drawdown.

Sports Complex – Gary Hannon reported they are still pending a final approved contract. Planning to demolish and reconstruct the asphalt for the sports complex in October.

8.0 General Manager’s Report – Mike Harris reported that we have insurance for volunteers now. Dredging – bays and coves, most have been completed. Others will be done by September 23. Washington Cove, Hawthorne Bay, and Jefferson are left to get done.

9.0 President’s Report – will be in *The Apple Core*

10.0 Any Additions to the Agenda

Brian Holt motioned “to add an agenda item to Unfinished Business 12.5 – Ratify Electronic Vote for QZ.” Second by Mark Kosco, motion carried unanimously.

11.0 Consent Agenda

11.1 Committee/Commission Changes - Bill Becker motioned “to appoint Melissa Parages and Gail Cocagne to the Conservation Commission; Kevin Rogers to the Architectural & Environmental Control Committee; Michael Woznicki and Sue Gardner to the Trails Commission and to allow Jo Anne Blackmore to resign from the Board Nominating Committee.” Seconded by John Anderson, motion carried unanimously.

12.0 Unfinished Business

12.1 Safety & Security Ad hoc Commission – Laura Pratt motioned “to table this agenda item.” Seconded by Debra McNamee. We are still working on this – will not be ready until February. Bring back when ready.

12.2 Board Policy Financial Document – Second Reading – Laura Pratt motioned “to approve the Board Policy Management document as presented in the September board packet.” Seconded by Brian Holt. Discussion: Brian Holt asked about the budget timeline items – section 6.2. Can’t take action in September due to budget. Steve Borst – did try to come up with a practical timeline – will make every effort. One month cushion. We approve the budget in December. Motion carried unanimously.

12.3 Memorial Pavilion Contractor Removal - Laura Pratt motioned “to amend the Board’s previous approval at its August 19, 2023, meeting, relating to the construction of the Memorial Pavilion by Mike & Nick Sproule Construction, Pine Grove Contractors & Pierce Electric by **removing Pine Grove Contractors.**” Seconded by Deb McNamee. Discussion: Amend something previously adopted. Local contractor. Same contractor that did the Campground pavilion. Motion carried unanimously.

12.4 Memorial Pavilion Contractor Replacement - Laura Pratt motioned “to approve Thistle Group to build the Memorial Pavilion structure for \$42,900. Currently, our design fund current balance is \$43,797.60 after deducting fund allocated for concrete and electric.” Seconded by John Anderson, motion carried unanimously.

12.5 Ratify Electronic Vote for QZ - Deb McNamee motioned “to approve to ratify the electronic vote to approve a \$5,000 purchase of additional Earth Tec QZ for zebra mussel treatment.” Seconded by Brian Holt. Motion carried unanimously.

13.0 New Business

13.1 Ice Fishing Shelters – Bill Becker motioned “to approve the revisions to section IX Ice Fishing.” Seconded by John Anderson. Discussion: ice fishing shelters – why only two days? Mark Kosco – comes out on a Saturday or a weekend, gets called away and forgets about the shelter. Felt two nights would be sufficient. Request came from some ice fishing people. Bob Ballenger – can’t compare what is in R&R to the change presented. Why 10:00 pm? Would like to be able to compare both documents (current and proposed). Send back to committee for clarification. Bill Becker motioned “to withdraw the motion. Seconded by John Anderson, motion carried unanimously.

13.2 Deer Management Regulations - Mark Kosco motioned “to add rule #27 stating: All hunters must either sign in when hunting at the security office or sign in on the ACL Deer Management app. All hunters must sign out at the ACL security office in person. A hunter can also sign out another hunter if they verify the hunter is out of the hunting zone.” Seconded by Bill Becker. Discussion: sign in and out, what if security is not in the office. Recognize Gordon Williams. Sign out process at security office, they keep a container with documents in it and the container keeps the documents from getting wet. Sits outside – security monitors that. Security watches this closely. Program is handled very well. Why would a hunter not sign themselves out? Two hunters in one zone, emergency call, one can sign out both. Does not happen a lot. Only using the app for signing in, not signing out. Motion carried with Bob Ballenger and Bill Becker voting nay.

Mark Kosco motioned “to suspend Roberts Rule of Order.” Seconded by John Anderson, motion carried unanimously.

13.3 Food & Beverage Commission Proposal - Bill Bourell – co-chair Food & Beverage Commission reported on where they are at today. Original goals – great customer experience with great menu. We were also committed to making our employee experience exceptional. Where do we stand – three managers in 4.5 months, 2nd GM. Not where we need to be. Dave Lyng, Cove Ad Hoc Commission - great potential for what lies ahead. There is a gap, however. Still an opportunity to get to where we need to be. We are asking someone to come in with experience both in business and managing. Mike Ward would be able to bring this to us. Bill Bourell – the Cove is one of the most important amenities here, next to the lake. Process question – Brian Holt asked were bids made? We did not go out for bids. Brian Holt - heard several times – volunteers are great. Bill Bourell – but we can't operate a business strictly with volunteers. Dave Lyng - timing is the issue – we are going into the off season. Amount of time invested has been expediential – if we don't get it right now, could take us three years to fix. Fix what should have been established at the beginning. Mark Kosco – would like to see (comparing apples to apples) is a specific example of a before he came in to an operation and after when he left – what those actual results were. Commission is asking for 20,000 for a consultant. Not within the approved budget. On top of a projected loss for the Cove, add another 20,000. Bill Bourell - Mike's background specifically speaks to what we want him to do. He has started and developed and sold in profit multiple businesses. 20+ year member of this lake, vested in doing what needs to be done here. Nolan Mullen – commission did a great job as a whole. Why did it take until September for people to realize there were problems. Bill Bourell - through the journey we had all agreed upon at the meetings, we were going in one direction, and leadership went in another direction. Until leadership changed (recent), we are finally getting the voice back. So much ability to hold others accountable. Laura Pratt – what are the expected hours behind the scenes, working remotely vs. actually being down there. Bill Bourell – Mike Ward is traveling right now, but he does agree, if the board does not feel his services are being provided as such, we can be done. Physically on site vs. working from afar, not sure of the percentages of that. Mike offered very early on to previous leadership, to be involved. That was not considered or discussed or negotiated. We wouldn't be here if we would have gotten his help then. Mary Hannon - not exactly sure how much startup money we've used. We should know how much money we have spent. Nolan Mullen – we are all actively asking those questions. Bills are still coming in. Mike Ward joined the meeting via Zoom. Addressing the comment about the ship sinking – not sinking but has a lot of holes in it. Fix the ship or continue with the holes and lose money. Way in which we get that done, work over the next few months to work with F&B management team/commission/staff/Ashlee/Mark to institutionalize what we should have done at the very beginning. We had a plan to set up the Cove a certain way. Get back to the original plan that was laid out and when we do that, the holes will be filled. Delay – if you want to continue to bleed, go ahead and delay. Stop the bleeding and go into the new season (May 1) where we are not losing money. We have an opportunity/time now to fix this. Spent 50 years helping organizations do exactly this. Bob Ballenger motioned “to reinstate Roberts Rule of Order.” Seconded by Laura Pratt, motion carried unanimously.

Mark Kosco motioned “to approve the F&B Operations Optimization proposal submitted by Mike Ward, that provides contract professional services to complete the execution of setting up The Cove & Pro Shop under the management of the ACLPOA.” Seconded by Brian Holt. Discussion: how do we intend to pay for this? Funds in remaining startup costs or over the cost of what is in the budget. Would be about \$12,000 for this budget year. Likely still remaining in the startup costs. Roll call: Deb McNamee - nay; Bill Becker - yea; Laura Pratt - nay; John Anderson – nay; Mark Kosco – yea; Brian Holt – yea; Bob Ballenger – nay; Carmel Cottrell – nay. Motion fails with five nays.

13.4 Food & Beverage Commission Hours Recommendation – Deb McNamee motioned “to table this agenda item.” Seconded by Bob Ballenger, motion carried unanimously.

13.5 Tree Care Service – Bob Ballenger motioned “to approve the proposed contract between ACLPOA and Mullen Tree Care Service.” Seconded by John Anderson. Discussion: Mike Harris reported he contacted Mullen and he agreed to help us if we have greenway stewardship program and mark our hardwood trees. Consider this communication as notice required by Section 1-30(B) of the Illinois Common Interest Community Association Act of the Board’s decision to approve of the agreement with Mullen’s Tree Care and was submitted and included in the Board packet. Notice will also be in *The Apple Core*. Two-year term, under \$5,000 per year. Motion carried unanimously.

13.6 Backup Valve - Bob Ballenger motioned “to approve the proposal from Molitor for \$23,816 which includes valve, labor and material for installation for the dam back up valve.” Seconded by Bob Ballenger. Discussion: valve next to the valve already installed. The plan is to have this installed before the drawdown. Motion carried unanimously.

14.0 Property Owners Comments

Henry Doden, 13A129 – Property Owner comments are so people can comment on what is on the agenda. Having PO comments at the end defeats that. Not proper. No money was budgeted for The Cove. Illegal. Nolan Mullen – property owner comments – does not specify where it has to be on the agenda. Everyone had a chance to speak today.

Mary Hannon, 239 Washington Lane – as a member of both F&B commissions, expressing her sincere disappointment that you are not willing to keep this beautiful amenity alive. Only option to make this work. We believe we can make it work, not giving us the opportunity.

Gary Hannon, 239 Washington Lane – interesting to see what this board plans to do with the Cove. If not closing, what are you going to do? PO Comments at the end – allows us to hear what the board approves, etc.

Terese Nelson – agree that you are not supporting the Cove. Should be done. Currently President of the Garden Club – we work closely with the board to get things done. As you walk up to the Children’s Garden, does not look good. No money, but we will make it happen. We are all in this together. The Cove will survive.

Crystal Erdenberger, 7A189 - close one or the other – don’t close down things that are working.

Bob Ballenger motion to adjourn, seconded from John Anderson at 11:14 am.

Recording Secretary, Rhonda Perry

President, Nolan Mullen

Corporate Secretary, Laura Pratt

Date



Memorandum

To: Board of Directors

Date: September 29, 2023

From: ACLPOA

Memo: 2023-61

Topic: October Consent Agenda – Committee/Commission Changes

Recommendation: To appoint Susan McDonald to the Board Nominating Committee; Nick Gouskos and Mike Tyson to the Trails Commission; to appoint Randy Meyer as Chair of the Trails Commission; to allow Steve Nelson to resign from the Flood Mitigation Ad Hoc Commission; to allow Mike Yorke to resign from Vice Chair of the Conservation Commission, and to appoint Pam Opyd as the Vice Chair of the Conservation Commission.

VOTE RECORDED:

MOTION MADE BY: _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed



Memorandum

To: Board of Directors

Date: October 2, 2023

From: The Maintenance Department

Memo: 2023-62

Topic: Buoy Request

Issue:

This past year we have received two work orders requesting a buoy to be placed at the north end of the lake on the west side. The first work order was received on 11-13-2022 from Terry & Coleen Blackbourn (dock 7-248) and the second work order was received on 09-05-23 from Julie Johnson (dock 7-253).

To summarize both work orders: boaters are running too close to the shore, causing stationary boats and docks to shift and rock, making it unsafe to stand on either object, and causing the dock base and poles to loosen.

Recommendation:

The two property owners are recommending at least one buoy to be placed between docks 7-248 and 7-253 to prevent boaters from running too close to shore and allowing the waves more time to settle out before hitting stationary objects.

VOTE RECORDED:

MOTION MADE BY: _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed

ACLPOA WORK ORDER

DATE: 09-05-23

WORK ORDER # _____

FROM: JULIE JOHNSON
(PERSON REQUESTING WORK TO BE DONE)

TELEPHONE # 563-590-1529

EMAIL _____

LOT NUMBER 7A248 TOMAHAWK

NORTH → SOUTH

WORK REQUESTED:

WOULD LIKE A BUOY IN FRONT OF DOCKS 7-248 → 7-254

TO PREVENT BOATERS FROM GETTING TOO CLOSE TO THE SHORE + BOATS

WOULD LIKE EITHER THIS YEAR OR FOR NEXT YEAR'S BOATING SEASON

ISSUED TO :

DATE ASSIGNED: _____

GM SIGNATURE: _____

Maintenance Department _____

Committee _____

Return to Property Owner for more information (state what is needed):

Property Owner Response:

ESTIMATED COMPLETION DATE: _____

SAFETY ISSUE _____ (YES OR NO)

PROPERTY OWNER NOTIFIED OF STATUS IF MORE THAN TWO WEEKS? _____ (TIM TO NOTIFY)

WHY ARE WE UNABLE TO COMPLETE:

EVERY EFFORT WILL BE MADE TO COMPLETE WORK REQUESTED. ALL REQUESTS WILL BE EVALUATED FOR URGENCY AND SCHEDULED ACCORDINGLY. IF REQUESTS ARE DENIED YOU WILL BE NOTIFIED AS TO THE REASON.

ACLPOA WORK ORDER

DATE: 11-13-2022

WORK ORDER # _____

FROM: TERRY S. KEEN Blacktown TELEPHONE # 603-482-1781
(PERSON REQUESTING WORK TO BE DONE)

EMAIL keentblacktown@ptd.net LOT NUMBER 7-A-253

WORK REQUESTED: 100' +/- Buoy marker needed

Increased erosion to the bank over this past year, exposing more tree roots and also compromising the adjacent Rock Wall. (2) We are having trouble holding our docks in place. We've had the addition of 4 piles, but dock is still shifting. Many boats are traveling too close to the property.

ISSUED TO: Tyler DATE ASSIGNED: _____ GM SIGNATURE: _____

Maintenance Department _____

Committee _____

Return to Property Owner for more information (state what is needed):

3/23/23 Sent note To PO re: Follow up

Property Owner Response: _____

ESTIMATED COMPLETION DATE: _____

SAFETY ISSUE _____ (YES OR NO)

PROPERTY OWNER NOTIFIED OF STATUS IF MORE THAN TWO WEEKS?
(MAINTENANCE SUPERVISOR TO NOTIFY IF WORK CANNOT BE DONE)

WHY ARE WE UNABLE TO COMPLETE:

EVERY EFFORT WILL BE MADE TO COMPLETE WORK REQUESTED. ALL REQUESTS WILL BE EVALUATED FOR URGENCY AND SCHEDULED ACCORDINGLY. IF REQUESTS ARE DENIED YOU WILL BE NOTIFIED AS TO THE REASON.



Memorandum

To: Board of Directors

Date: October 4, 2023

From: ACLPOA Staff

Memo: 2023-63

Topic: 2024 Proposed Calendar

Issue:

The dates for the 2024 ACL calendar have not been approved yet.

Recommendation:

To review and approve the 2024 proposed calendar.

VOTE RECORDED:

MOTION MADE BY: _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed

2024 Proposed Calendar for Publication

January 1 Association Office and Solid Waste & Recycling Closed

January 2 Association Office Closed

January 6 AECC 8:00am

January 13 Appeals (as needed) 8:30am

January 15 Apple Core deadline

January 20 Board Meeting 9:00am

January 20 Board candidate applications due

January 24 Building permit deadline

January 25 Single installment ACH sign-up deadline

January 31 Payment Plan sign-up deadline

February 1 Single installment ACH payments withdrawn

February 3 AECC 8:00am

February 10 Appeals (as needed) 8:30am

February 15 Apple Core deadline

February 17 Board Meeting 9:00am

February 17 Pinewood Derby 12:30pm

February 21 Building permit deadline

February 25 Payment Plan late sign-up deadline

March 1 Assessments & Fees due

March 1 Boat Slip and Campsite Licenses due

March 1 First Payment Plan installment withdrawn

March 2 \$125 Delinquent Dues Fee assessed on unpaid assessments

March 2 AECC 8:00am

March 9 Appeals (as needed) 8:30am

March 15 Unpaid/Incomplete Seasonal Boat Slips & Campsites forfeit

March 15 Apple Core deadline

March 16 Board Meeting 9:00am

March 23 Campsite Swap & Assignment Day 10:00am

March 23 Slip Swap 1:00pm

March 24 Easter Egg Hunt 10:30am

March 27 Building permit deadline

March 30 Campground & Golf Course Open, Weather Permitting

April 1 \$125 Delinquent Dues Fee assessed on unpaid assessments

April 1 Interest assessed on unpaid assessments begins

April 6 AECC 8:00am

April 13 Appeals (as needed) 8:30am

April 13 Kayak Locker Swap & Assignment Day 9:00am

April 13 Slip Assignment Day & Sub-License Slip Assignments 10:00am

April 15 Apple Core deadline

April 20 Board Meeting 9:00am

April 19 Marina Opens

April 20 Spring Clean-up 1:00pm

April 21 Buddy Bass Tournament 7:00am

April 24 Building permit deadline

May 1 \$125 Delinquent Dues Fee assessed on unpaid assessments

May 1 Liens filed on unpaid assessments

May 4 AECC 8:00am
May 4 May Day Auction 5:00pm
May 11 Appeals (as needed) 8:30am
May 15 Payment Plan installment withdrawn
May 15 Apple Core deadline
May 17 Garden Club Spring Luncheon 11:30am
May 18 Board Meeting 9:00am
May 18 Meet the Candidates
May 19 Buddy Bass Tournament 6:30am
May 22 Building permit deadline
May 25 Summer Kick Off Concert 1:00-8:00pm
May 26 Campground Commission Pancake Breakfast 8:00am-12:00pm
May 26 Garden Club Annual Plant Sale 8:00am-12:00pm
May 27 Association Office Closed
June 1 AECC 8:00am
June 1 ACL Garage Sales 8:00am-2:00pm
June 7 Mailed Ballots for BOD Election Due
June 8 Appeals (as needed) 8:30am
June 8 Annual Meeting, Ballots Cast by 1:00pm
June 8 Mid-Summer Bash Concert 4:00-8:00pm
June 15 Payment Plan installment withdrawn
June 15 Apple Core deadline
June 15 Board Meeting 9:00am
June 20 World's Largest Swim Lesson
June 22 Farm Fun Day 10:00am-1:00pm
June 23 Buddy Bass Tournament 6:00am
June 26 Building permit deadline
June 29 Children's Garden Bee Happy 10:00am-12:00pm
July 4 Association Office Closed
July 6 AECC 8:00am
July 6 Golf Cart Parade 10:30am Check-in
July 6 Rumble & Roll Ball Race 11:00am
July 6 Independence Concert 5:00-9:00pm
July 6 Fireworks at Dusk
July 10 Canyon Kids Camp 1:00-3:00pm
July 11 Canyon Kids Camp 1:00-3:00pm
July 12 Canyon Kids Camp 1:00-3:00pm
July 13 Appeals (as needed) 8:30am
July 13 Kids Fishing Tournament 8:30-10:30am
July 14 Buddy Bass Tournament 6:00am
July 15 Payment Plan installment withdrawn
July 15 Apple Core deadline
July 20 Board Meeting 9:00am
July 20 Big Cup Tournament TBA
July 24 Building permit deadline
July 27 TT5k for a Cause Registration 7:30am
July 27 TT5k for a Cause Start 8:30am
July 27 Sizzling Summer Concert 4:00-8:00pm

July 31 Deer Management Program application deadline
August 3 AECC 8:00am
August 3 Youth Archery Day 9am-12pm
August 3 Deer Management Qualifications & Orientation 9:00am – 12:00pm
August 3 Venetian Night 8:30pm
August 10 Appeals (as needed) 8:30am
August 11 Deer Management Qualifications & Orientation 9:00am – 12:00pm
August 15 Payment Plan installment withdrawn
August 15 Apple Core deadline
August 17 Board Meeting 9:00am
August 18 Buddy Bass Tournament 6:30am
August 19 Night Golf TBA
August 24 Deer Management Qualifications & Orientation 9:00 – 11:00am, Zone Selection 1:00pm
August 28 Building permit deadline
September 1 ACL Fall Craft Fair 10:00am-4:00pm
September 2 Association Office Closed
September 7 AECC 8:00am
September 7 Poker Run 2:00-8:00pm
September 14 Appeals (as needed) 8:30am
September 14 ACL Club Tournament TBA
September 14 Farm to Table Dinner 6:00pm
September 15 Buddy Bass Tournament 7:00am
September 15 Apple Core deadline
September 21 Board Meeting 9:00am
September 21 Buddy Bass Classic 7:30am
September 22 Buddy Bass Classic 7:30am
September 25 Building permit deadline
October 4 Garden Club Fall Luncheon 11:30am
October 5 AECC 8:00am
October 5 Children's Garden Fall Festival 10:00am-12:00pm
October 5 Trunk or Treat & Halloween Bash at the Campground 5:00-7:00pm
October 12 Appeals (as needed) 8:30am
October 15 Apple Core deadline
October 19 Board Meeting 9:00am
October 23 Building permit deadline
October 27 Campground, Marina, Golf Course Close for the Season
November 2 AECC 8:00am
November 2 Informational Gathering
November 5 Election Day
November 7 Holiday Community Potluck 11am-2pm
November 9 Appeals (as needed) 8:30am
November 11 Association Office Closed
November 15 Apple Core deadline
November 16 Board Meeting 9:00am
November 27 Building permit deadline
November 28 Association Office and Solid Waste & Recycling Closed
November 29 Association Office Closed
November 30 Association Office Closed

December 1 Senior Exemption application deadline
December 7 AECC 8:00am
December 7 Holly Jolly Winter Wonderland 4:00-6:00pm
December 14 Appeals (as needed) 8:30am
December 15 Apple Core deadline
December 21 Board Meeting 9:00am
December 24 Association Office Closed
December 25 Association Office and Solid Waste & Recycling Closed
December 30 Building permit deadline
December 31 Association Office Closed
January 1, 2024 Association Office and Solid Waste & Recycling Closed

January 2024

February 2024

Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

January 2024

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 31	Jan 1, 24 Association Office and Solid Waste & Recycling Closed	2 Association Office Closed	3	4	5	6 8:00am AECC
7	8	9	10	11	12	13 8:30am Appeals (as needed)
14	15 Apple Core Deadline	16	17	18	19	20 Board candidate applications due 9:00am Board Meeting
21	22	23	24 Building permit deadline	25 Single installment ACH sign-up deadline	26	27
28	29	30	31 Payment Plan sign-up deadline	Feb 1	2	3

February 2024

February 2024							March 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	1	2	3	4	5	6	7	8	9
11	12	13	14	15	22	23	10	11	12	13	14	15	16
18	19	20	21	22	29	24	17	18	19	20	21	22	23
25	26	27	28	29			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 28	29	30	31	Feb 1 Single installment ACH payments withdrawn	2	3 8:00am AECC
4	5	6	7	8	9	10 Appeals (as needed) 8:30am
11	12	13	14	15 Apple Core Deadline	16	17 9:00am Board Meeting 12:30pm Pinewood Derby
18	19	20	21 Building permit deadline	22	23	24
25 Payment Plan late sign-up deadline	26	27	28	29	Mar 1	2

March 2024

March 2024

Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024

Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 25	26	27	28	29	Mar 1	2
					Assessments & fees due Boat Slip & Campsite Licenses due First Payment Plan	\$125 Delinquent Dues Fee assessed on unpaid assessments 8:00am AECC
3	4	5	6	7	8	9
						8:30am Appeals (as needed)
10	11	12	13	14	15	16
					Apple Core Deadline Unpaid/Incomplete Seasonal Boat Slips & Campsites forfeit	9:00am Board Meeting
17	18	19	20	21	22	23
						10:00am Campsite Swap & Assignment Day 1:00pm Slip Swap
24	25	26	27	28	29	30
10:30am Easter Egg Hunt			Building permit deadline			Campground & Golf Course Open, weather permitting
31	Apr 1	2	3	4	5	6

April 2024

April 2024							May 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	5	6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28	29	30	31	
28	29	30											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1	2	3	4	5	6
	<div style="background-color: #f08080; padding: 2px;">\$125 Delinquent Dues Fee assessed on unpaid assessments</div> <div style="background-color: #f08080; padding: 2px;">Interest assessed on unpaid assessments</div>					<div style="background-color: #f08080; padding: 2px;">8:00am AECC</div>
7	8	9	10	11	12	13
						<div style="background-color: #f08080; padding: 2px;">8:30am Appeals (as needed)</div> <div style="background-color: #f08080; padding: 2px;">9:00am Kayak Locker Swap & Assignment</div> <div style="background-color: #f08080; padding: 2px;">10:00am Slip</div>
14	15	16	17	18	19	20
	<div style="background-color: #f08080; padding: 2px;">Apple Core Deadline</div>				<div style="background-color: #f08080; padding: 2px;">Marina Opens</div>	<div style="background-color: #f08080; padding: 2px;">9:00am Board Meeting</div> <div style="background-color: #f08080; padding: 2px;">1:00pm Spring Clean-up</div>
21	22	23	24	25	26	27
<div style="background-color: #f08080; padding: 2px;">7:00am Buddy Bass Tournament</div>			<div style="background-color: #f08080; padding: 2px;">Building permit deadline</div>			
28	29	30	May 1	2	3	4

May 2024

June 2024

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2024

Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1 \$125 Delinquent Dues Fee assessed on unpaid assessments. Liens filed on unpaid assessments	2	3	4 8:00am AECC 5:00pm May Day Auction
5	6	7	8	9	10	11 Appeals (as needed) 8:30am
12	13	14	15 Apple Core Deadline Payment Plan installment withdrawn	16	17 11:30am Garden Club Spring Luncheon	18 9:00am Board Meeting 1:00pm Meet the Candidates
19 6:30am Buddy Bass Tournament	20	21	22 Building permit deadline	23	24	25 1:00pm Summer Kick Off
26 8:00am Campground Commission Pancake Breakfast 8:00am Garden Club Annual Plant Sale	27 Association Office Closed	28	29	30	31	Jun 1

June 2024

June 2024							July 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	1	2	3	4	5	6	
9	10	11	12	13	14	15	7	8	9	10	11	12	13
16	17	18	19	20	21	22	14	15	16	17	18	19	20
23	24	25	26	27	28	29	21	22	23	24	25	26	27
30							28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
						8:00am ACL Garage Sales 8:00am AECC
2	3	4	5	6	7	8
					Mailed ballots for BOD election due	Annual Meeting, ballots cast by 1:00pm 8:30am Appeals (as 4:00pm Mid Summer
9	10	11	12	13	14	15
						Apple Core Deadline Payment Plan Installment 9:00am Board Meeting
16	17	18	19	20	21	22
				World's Largest Swim Lesson		10:00am Farm Fun Day
23	24	25	26	27	28	29
6:00am Buddy Bass Tournament			Building permit deadline			10:00am Children's Garden Bee Happy
30	Jul 1	2	3	4	5	6

July 2024

July 2024							August 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	8	9	10	11	12	13	4	5	6	7	8	9	10
7	14	15	16	17	18	19	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1	2	3	4 Association Office Closed	5	6 8:00am AECC 10:30am Golf Cart 11:00am Rumble & Roll 5:00pm Independence 9:00pm Fireworks at
7	8	9	10 1:00pm	11 Canyon Kids Camp	12 3:00pm	13 8:30am Kids Fishing Tournament 8:30am Appeals (as needed)
14 6:00am Buddy Bass Tournament	15 Apple Core Deadline Payment Plan installment withdrawn	16	17	18	19	20 Big Cup Tournament-TBA 9:00am Board Meeting
21	22	23	24 Building permit deadline	25	26	27 7:30am TT5k for a Cause Registration 8:30am TT5k for a Cause Start 4:00pm Sizzling Summer
28	29	30	31 Deer Management Program application deadline	Aug 1	2	3

August 2024

August 2024							September 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 28	29	30	31	Aug 1	2	3
						8:00am AECC 9:00am Deer Management 9:00am Youth Archery 8:30pm Venetian Night
4	5	6	7	8	9	10
						Appeals (as needed) 8:30am
11	12	13	14	15	16	17
9:00am Deer Management Qualifications & Orientation				Apple Core Deadline Payment Plan Installment withdrawn		Night Golf-TBA 9:00am Board Meeting
18	19	20	21	22	23	24
6:30am Buddy Bass Tournament						9:00am Deer Management Qualifications & Orientation 1:00pm Zone Selection
25	26	27	28	29	30	31
			Building permit deadline			

September 2024

October 2024

September 2024

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 1 10:00am Fall Craft Fair	2 Association Office Closed	3	4	5	6	7 8:00am AECC 2:00pm Poker Run
8	9	10	11	12	13	14 ACL Club Tournament-TBA 8:30am Appeals (as needed) 6:00pm Farm to Table
15 Apple Core Deadline 7:00am Buddy Bass Tournament	16	17	18	19	20	21 7:30am Buddy Bass Classic 9:00am Board Meeting
22 7:30am Buddy Bass Classic	23	24	25 Building permit deadline	26	27	28
29	30	Oct 1	2	3	4	5

October 2024

October 2024							November 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 29	30	Oct 1	2	3	4	5
					11:30am Garden Club Fall Luncheon	8:00am AECC 10:00am Children's Garden Fall Festival 5:00pm Trunk or Treat & Halloween Bash at
6	7	8	9	10	11	12
						Appeals (as needed) 8:30am
13	14	15	16	17	18	19
		Apple Core Deadline				9:00am Board Meeting
20	21	22	23	24	25	26
			Building permit deadline			
27	28	29	30	31	Nov 1	2
Campground, Marina, & Golf Course close for the season						

November 2024

December 2024

Su	1	2	3	4	5	6	7
Mo	8	9	10	11	12	13	14
Tu	15	16	17	18	19	20	21
We	22	23	24	25	26	27	28
Th	29	30	31				
Fr							
Sa							

November 2024

Su	3	4	5	6	7	8	9
Mo	10	11	12	13	14	15	16
Tu	17	18	19	20	21	22	23
We	24	25	26	27	28	29	30
Th							
Fr	1	2					
Sa							

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Informational Gathering
8:00am - AECC

8:30am Appeals (as needed)

9:00am Board Meeting

Apple Core Deadline

11:00am Holiday Community Potluck

Association Office Closed

Association Office and Solid Waste & Recycling Closed

Building permit deadline

Association Office Closed

December 2024

December 2024							January 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1 Senior Exemption application deadline	2	3	4	5	6	7 8:00am AECC 4:00pm Holly Jolly Winter Wonderland
8	9	10	11	12	13	14 Appeals (as needed) 8:30am
15 Apple Core Deadline	16	17	18	19	20	21 Board Meeting 9:00am
22	23	24 12:00am Association Office Closed	25 Association Office and Solid Waste & Recycling Closed	26	27	28
29	30 Building permit deadline	31 Association Office Closed	Jan 1, 25	2	3	4



Memorandum

To: Board of Directors

Date: October 11, 2023

From: Maintenance Department

Memo: 2023-64

Topic: Ratify Electronic Vote for Clubhouse Ramp and Steps Handrailing

Issue: The new concrete handicap ramp at the Clubhouse needs completion with a proper railing. The lowest bid was provided by JLS Fabrications for \$6507.00.

Recommendation: To approve JLS Fabrications to fabricate and install railings on the handicap ramp and a railing on the steps at the Clubhouse.

VOTE RECORDED:

MOTION MADE BY: (Laura Pratt) _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed

From JLS Fabrications
13283 E. Winslow Rd
Waukegan, IL, 61087

To Apple Canyon Lake

quote for 2 48', E 1 20' railing
on ramp, and steps leading
down to offices

wheel chair ramp, (2) 48' railings
step, approx 20' railing

Installed price - \$ 3607.00

powdercoating (Semi gloss Black) - \$ 2900.00

total price \$ 6507.00

9-25-2023

Roger A. Hicks II



price good for 14 days from above date



Memorandum

To: Board of Directors

Date: October 13, 2023

From: Mike Harris, Interim General Manager

Memo: 2023-65

Topic: Ratify Electronic Vote for Helm Proposal

Issue: Helm has found a problem with the ground underneath the sports courts. They are saying it is too soft. They need to add additional rock and a geo mat. If we do this, as they recommend, the geo mat company will give us a five year warranty.

Recommendation: To approve the Helm proposal to fix the soft grade which is present on the courts with RX 1200 Geogrid and Aggregate Base (Ca-10) for a cost of \$23,299.00.

VOTE RECORDED:

MOTION MADE BY: (Laura Pratt) _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed



Memorandum

To: Board of Directors

Date: October 13, 2023

From: The Budget Commission

Memo: 2023-66

Topic: Budget Recommendation #1

Issue: A budget has not been approved for 2024.

Recommendation: To recommend to the BOD to keep the Pro Shop and The Cove open year-round, raise Dues 15%, implement an across-the-board Fee increase that averages 13%, transfer to R&R \$500k, and transfer to Capital \$500k. Motion FAILED with 0 Yays and 9 Nays.

VOTE RECORDED:

MOTION MADE BY: _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed



Memorandum

To: Board of Directors

Date: October 13, 2023

From: The Budget Commission

Memo: 2023-67

Topic: Budget Recommendation #2

Issue: A budget has not been approved for 2024.

Recommendation: To recommend to the BOD to close the Pro Shop from November 1 to March 31 and to keep The Cove open year-round, raise Dues 15%, implement an across-the-board Fee increase that averages 5%, transfer to R&R \$500k, and transfer to Capital \$500k. Motion FAILED with 2 Yays and 7 Nays.

VOTE RECORDED:

MOTION MADE BY: _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed



Memorandum

To: Board of Directors

Date: October 13, 2023

From: The Budget Commission

Memo: 2023-68

Topic: Budget Recommendation #3

Issue: A budget has not been approved for 2024.

Recommendation: To recommend to the BOD to keep the Pro Shop open year-round and close The Cove from November 1 – March 31, raise Dues 15%, transfer to R&R \$500k, and transfer to Capital \$500k. Motion CARRIED with 6 Yays and 3 Nays.

VOTE RECORDED:

MOTION MADE BY: _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed



Memorandum

To: Board of Directors

Date: October 13, 2023

From: The Budget Commission

Memo: 2023-69

Topic: Budget Recommendation #4

Issue: A budget has not been approved for 2024.

Recommendation: To recommend to the BOD to consider closing The Cove until a new tenant can be found, keep the Pro Shop open year-round, raise Dues 11%, transfer to R&R \$500k, and transfer to Capital \$500k. Motion CARRIED with 6 Yays and 3 Nays.

VOTE RECORDED:

MOTION MADE BY: _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed



Memorandum

To: Board of Directors

Date: October 13, 2023

From: The Budget Commission

Memo: 2023-70

Topic: Budget Recommendation #5

Issue: A budget has not been approved for 2024.

Recommendation: The Commission recommends to the BOD the 2024 R&R Budget in Expenditures of \$601,500. Motion CARRIED with 9 Yays and 0 Nays.

VOTE RECORDED:

MOTION MADE BY: _____

YEA: _____

MOTION SECONDED BY: _____

NAY: _____

PRESIDENT: _____

ABSTAIN: _____

Motion: _____ Passed _____ Failed