



Memorandum

To: Board of Directors

Date: April 4, 2022

From: Shaun Nordlie

Memo: 2022-37

Topic: Resignation of GM

Issue: On March 16, 2022, current General Manager, Shaun Nordlie submitted his resignation to the Board of Directors. Shaun's last day of serving as General Manager will be April 18, 2022.

Recommendation: To accept the resignation of Shaun Nordlie, General Manager at Apple Canyon Lake effective April 18, 2022.

Plan on a Page: High Performing Operations and Management



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Memo: 2022-38

Topic: Hiring of Interim General Manager

Issue: The Board of Directors needs to hire an Interim General Manager between the time of the resignation of the current General Manager and the hiring of a new General Manager. Ashlee Miller is the current Financial Manager, but is willing to accept the added responsibility of Interim General Manager.

Recommendation: To hire Ashlee Miller as the Interim General Manager as agreed upon in Executive Session.

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Memo: 2022-39

Topic: Formation of General Manager Search Commission

Issue: With the resignation of the current General Manager, a search commission must be formed to start the process of finding a replacement.

The charge of the commission will be as follows: The General Manager Search Commission has been established for the purpose of conducting a search for a new General Manager for Apple Canyon Lake. The primary duties of the Commission shall include reviewing and recommending the General Manager job description, changes as may be needed, solicit, screen and interview qualified candidates, recommend a short list of qualified candidates to be interviewed by the Board of Directors.

Recommendation: To establish a General Manager Search Commission and its charge

Plan on a Page: High Performing Operations and Management



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Memo: 2022-40

Topic: Approval of General Manager Search Commission Members

Issue: The General Manager Search Commission will work together to find the best candidate for the new General Manager of the Association. The Board of Directors has decided on nine members for the commission.

Recommendation: To appoint Mike Yorke, John Sershon, Laura Pratt, Rich Krasula, Mike Cammack, Robert Cook, Susan Zobjeck, Steve Tribbey and Steve Borst to the General Manager Search Commission

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