



Memorandum

To: ACL Board

Date: February 11, 2022

From: Megan Shamp

Memo #: 2022-7

Topic: February committee/commission changes

Recommendation: To appoint Dave Allgood as Chair and Barb Hendren as Secretary of the AECC; to appoint Katie Beals to the Strategic/Long Range Planning Commission; Kevin Smith to the Legal Commission; and Gary Hannon, Suzanne LoSasso, and Scott LoSasso to the Multi-Sport Complex Ad Hoc Commission; and to accept the resignation of Jill Gibson from the Legal Commission; Cindy Zophy from the AECC; and Dave Bohnenkamp from the Nominating Committee.

Plan on a Page: High Performing Operations and Management – Long Range Goals and Measures – To operate at full efficiency and effectiveness for the benefit of the Association.



Memorandum

To: Board of Directors

Date: February 11, 2022

From: Tim Brokl

Memo: 2022-13

Topic: Fireworks Contract

Issue & Analysis: The ACLPOA Fireworks program is planned for Saturday, July 2, 2022. Bids were sent to the following six vendors: J&M Displays, Mad Bomber Fireworks Productions, Melrose Pyrotechnics, S&N Fireworks Displays, Kastner Pyrotechnics, and Chrome Fireworks.

Responses were received from two vendors, J&M Displays and Mad Bomber. S&N Fireworks Displays, Melrose Pyrotechnics, Chrome Fireworks, and Kastner Pyrotechnics LLC chose not to submit quotes. Dan from Mad Bomber indicated that their quote is higher due to increasing costs, but he did quote the same show that we had in 2019 for the 50th anniversary. J&M Displays quote is \$8,000 but is a smaller show than past years and almost 400 shells less than the Mad Bombers quote.

Our recommendation would be to stick with Mad Bomber as they know the location, and what it entails. Mad Bomber has been our fireworks display provider for the past six years. They did not charge us in 2020 when the show was canceled due to covid, and they have always been accommodating with our requests.

Recommendation: To approve the three-year contract with Mad Bomber Fireworks Productions.



Memorandum

To: ACL Board

Date: February 10, 2022

From: Conservation Commission

Memo #: 2022-8

Topic: Adding fish structure to the lake

Issue & Analysis: In 2021, an ACL owner donated PVC pallets to the Association for the use of building new fish habitat for the lake. At their November meeting, the Conservation Commission discussed with lake consultant, Joe Rush, use of these pallets to create new fish habitat for the lake. Triangles and cubes would be constructed and then tree branches would be stuffed into the structure and then sunk throughout the lake. The Association will continue to also use trees as fish habitat, but the PVC structures will give us more opportunity for fish structure and these structures will last longer than the trees that are dropped into the lake. The Conservation Commission does not know at this time where the structures will be located or how many would be dropped. They will be using the expert knowledge of Joe Rush to determine the best locations for the new habitat and the amount of habitat that will be dropped. Any new fish structures will be added to the Fish Habitat Structures Map.

Recommendation: To approve adding PVC pallet fish structure in the lake under the direction of Joe Rush, Lake Consultant, as recommended by the Conservation Commission.

*Plan on a Page: Improvement of Infrastructure: With help from consultants, provide consistent lake and environmental management
OYAP: Retain and utilize consulting services for lake, dam, and watershed management*

Apple Canyon Lake Property Owners Association Committee Motion Card

Conservation Committee

Date 11-6-21

I move:

Conservation recommends to the ACL Board to approve PVC fish habitat structures placed in the lake

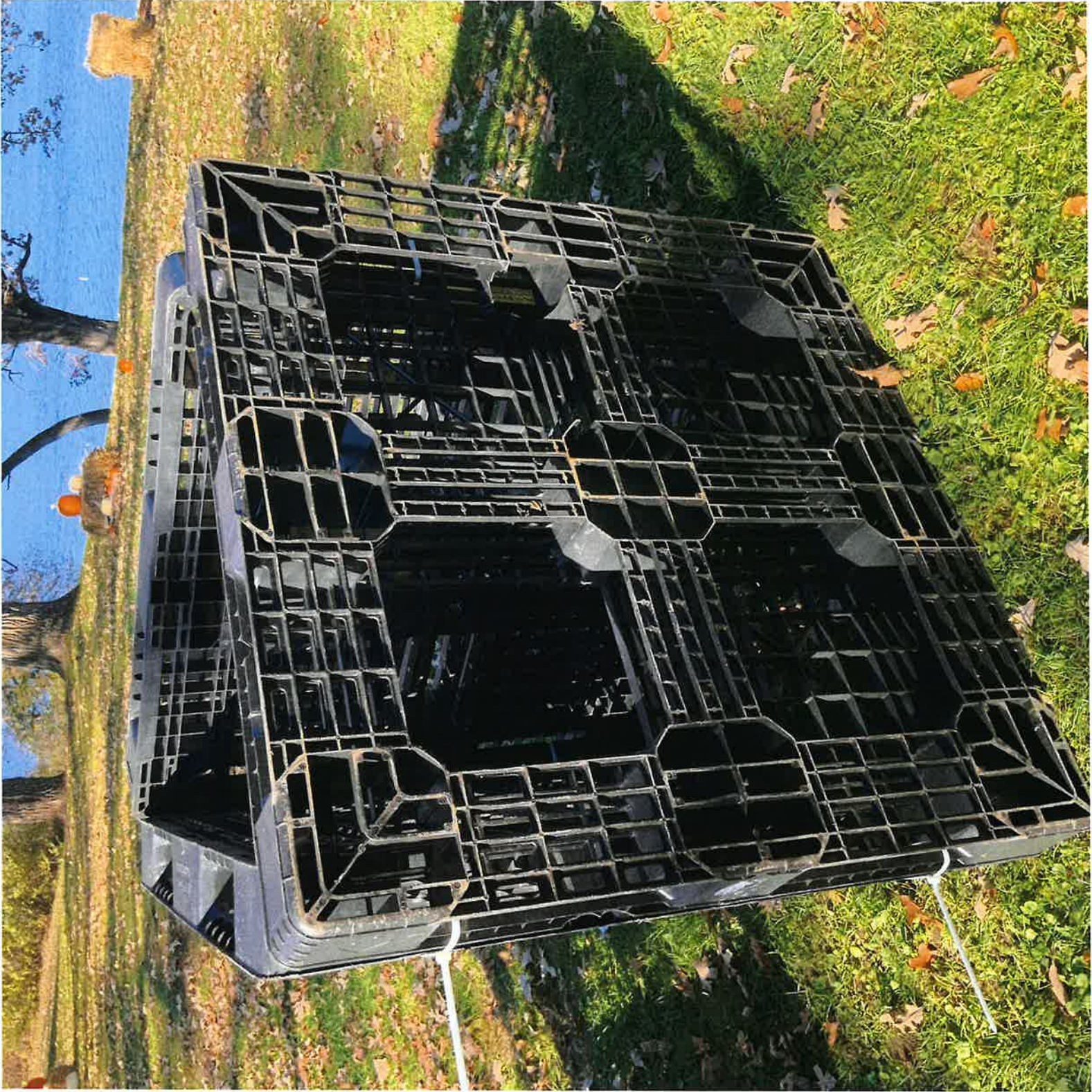
Action Taken PASSED

MOTION MADE BY: [Signature]
MOTION SECONDED BY: Michael Cammack
CHAIR: PAULA WIENER

VOTE RECORDED:

YEA: 10
NAY: 0
ABSTAIN: 0

Date Received 11/8/21 Given to Board Date Completed









Memorandum

To: ACL Board

Date: February 10, 2022

From: Shaun Nordlie

Memo #: 2022-16

Topic: Safety and Security UTV

Issue & Analysis: During the 2022 budget meetings, the Safety and Security Department made a request to replace the UTV. They submitted two bids, one for a machine that had hard doors, but was not enclosed, and one bid for a machine that was enclosed. They preferred the enclosed UTV due to their radio, sirens and wiring for equipment being exposed to dust, rain, and mud with an open machine. The enclosed machine will also allow for the UTV to be temperature controlled. In the summer, shifts on the trails are typically 8-10 hours, so an enclosed machine would mean staff on the trails more in the summer months, and it would also allow Security to utilize the UTV in the winter months. Ultimately, their request for an enclosed machine was denied, and Security was awarded \$19,500 for an open machine with hard doors. Since the budget was approved, further discussions have been ongoing about upgrading the UTV since the UTV is essentially utilized by the department as a squad. Julie Janssen has obtained new quotes for an enclosed UTV, but availability of machines has been difficult, and each location is allocated a certain number of machines each month. For Polaris, only the Northstar version has the air and heat package. For Can Am, the Defender package includes air and heat.

Full Throttle cannot submit a quote because they do not have any more allocation for 2022. Monroe Power Sports submitted a quote for Polaris Northstar and a Can Am Defender, but they have also told us that there will be a 5% increase in the cost of the machine if it is delivered after April 1st. Eastland Motor Sports quoted a Can Am Defender. Midwest Motorsports of Kieler, WI also did not provide a quote. Since we are not certain what availability each of these sellers will have and we know prices are going up soon, we are requesting the budget for the Safety and Security UTV be increased to a price not to exceed \$33,000, but to not name a specific retailer. Once we are able to locate a machine, time will be of the essence, and we need to be able to purchase it as soon as possible.

Recommendation: To approve the purchase of new UTV for Safety and Security for a price not to exceed \$33,000 with the additional money also coming out of the 2022 R&R Budget.



Memorandum

To: ACL Board

Date: February 10, 2022

From: Shaun Nordlie

Memo #: 2022-12

Topic: Weed Harvester Motor

Issue & Analysis: In 2018, the weed harvester started to have issues with a knocking sound in the motor. The Maintenance mechanic at the time was able to address the problem but stated that it was only a temporary fix, and the motor would eventually need to be replaced. Since 2018, the ACL mechanic checked oil and other fluids weekly, but in September of 2021, the motor no longer worked. A rod bearing went out damaging the head and injectors and ruined the crank shaft and cylinder walls. The Maintenance Department has obtained three bids, one from Inland Lake Harvester, the company that built the harvester, but the quote does not include the price to transport the harvester to Burlington, WI and back. The quote for the Yanmar motor with ACL installing the motor does not include the cost of fabrication and hardware to retrofit the motor to our harvester plus a hoist to lift the new motor. The estimate for these expenses is between \$2,000 - \$4,000. The staff is also concerned with metal filings in the engine. The quote from Martin includes installation on ACL property done by Martin. The quote also includes a twelve-month warranty. Considering all the circumstances, we are recommending the Martin quote. With approval in February, we expect to have the motor delivered and installed by May, just in time for staff to start harvesting weeds on the lake.

Recommendation: To approve the purchase of new engine for the weed harvester to be purchased and installed from Martin Equipment of Rockford, IL for an amount not to exceed \$24,000 to be paid out of the 2022 R&R Budget.



Memorandum

To: ACL Board

Date: February 10, 2022

From: Shaun Nordlie

Memo #: 2022-10

Topic: Additional funding for dock poles

Issue & Analysis: After the flood of 2017, the Board approved the purchase of 20' steel poles that would be used on the dock so that each dock would have poles that were out of the water at least six feet. When the ACL Maintenance Department attempted to start this project, they realized that our equipment was not sufficient to complete the project. In 2021, the R&R Budget included \$40,000 for the installation of new dock poles to be completed by the company that also installed rip rap. Frentress was awarded this project and submitted a bid of \$40,000 for the installation of the dock poles. Frentress stated that the bid was based on an estimate of time and materials, but they were not confident in the quote until they started the work and found out how the installation of the new poles would work. During the project, it was decided to add a bracket for the poles for more stabilization of the docks, it was also communicated that the project was taking more time than expected. Both ACL and Frentress wanted to complete the project before the first ice of the year, so the project proceeded. The final price for the project is \$54,892. The additional funds will come out of the 2021 R&R Budget.

Recommendation: To approve the additional funds for the installation of dock poles in the amount of \$14,892 payable to Frentress Lake Marina Dredging in East Dubuque, IA with the money coming out of the 2021 R&R Budget.

*Plan on a Page: Improvement of Infrastructure: With help from consultants, provide consistent lake and environmental management
OYAP: Improve and maintain existing trail system*



Memorandum

To: ACL Board

Date: February 10, 2022

From: Shaun Nordlie

Memo #: 2022-11

Topic: Location of New Boat Docks

Issue & Analysis: The 2022 R&R Budget has \$40,000 for thirty-two new zone slips. The Maintenance Department is constructing these docks now, so they will be ready to be placed on the lake once ice is off the lake. The placement of the docks will be in the Broken Bow (Winchester) Bay. We would prefer to place two of the docks between the existing docks on the northwest side of the bay. The third dock will be placed on the northwest side, but closer to the trail. A pathway will need to be constructed for access to these docks. Work will also be done to create more parking for the two other docks.

Recommendation: To approve the placement of 32 new boat slips to be placed in the Broken Bow (Winchester) Bay area as per the attached plans.

*Plan on a Page Amenities and Services: Develop ways to expand high demand amenities like the campground & the Association docks
OYAP: Study location options for additional Association docks*

Apple Canyon Lake Property Owners Association Committee Motion Card

Committee: AECC

Date: February 5, 2022

Agenda Item: 7.1

I Move:

Regarding Broken Bow Bay (Winchester)

to permit the installation of a 12-unit kayak storage structure like previously installed storage units and to permit the addition of 32 new boat slips distributed in 3 new ACL Zone docks as per the attached plans. The existing pathway to zone dock 5-94 may be improved as needed.

Action Taken

MOTION MADE BY: <u>RAH</u> <u>Rebecca Henden</u>	VOTE RECORDED:
MOTION SECONDED BY: <u>GW</u> <u>Gordon Williams</u>	YEA: <u>7</u>
CHAIR: <u>[Signature]</u>	NAY: <u>0</u>
	ABSTAIN: <u>0</u>

APPLE CANYON LAKE PROPERTY OWNERS ASSOCIATION
 ARCHITECTURAL AND ENVIRONMENTAL CONTROL COMMITTEE
 BUILDING PERMIT APPLICATION

PERMIT NO. 22-001 7.1

ISSUE DATE 2/5/22

OWNER'S NAME ACLPOA PHONE NO. 815 492 2230 SURVIV SIGN WINCHESTER
 ADDRESS 14A 157 CANYON CLUB LOT NO. BAV 18-004-157
 BUILDER'S NAME ACL MAINTENANCE ONE NO. _____ ACL PO NO. _____

ADDRESS

GENERAL CARPENTRY CONTRACTOR (Name Address Phone)	<u>ACL MAINTENANCE</u>
CONCRETE CONTRACTOR (Name Address Phone)	
ELECTRICAL CONTRACTOR (Name Address Phone)	
HEATING CONTRACTOR (Name Address Phone)	
MASONRY CONTRACTOR (Name Address Phone)	
LANDSCAPING CONTRACTOR (Name Address Phone)	
PLUMBING CONTRACTOR (Name Address Phone)	
SEPTIC SYSTEM CONTRACTOR (Name Address Phone)	
OTHER (Name Address Phone)	

RESIDENCE _____ ADDITION _____ REMODELING _____ DECK _____ LANDSCAPING _____ OTHER _____
 GARAGE _____ DRIVEWAY _____ PER DOCK X SHED X WATER FRONT _____ GENERAL _____

DESCRIPTION: ONE 12 UNIT TREATED WOOD KAYAK STORAGE SIMILAR TO WINCHESTER THREE DOCKS: 32 SLIPS

REQUIRED INFORMATION: FOR ARCHITECTURAL AND ENVIRONMENTAL CONTROL COMMITTEE ONLY

PLANS (3 SETS) _____ SEPTIC DESIGN w/ County Approval _____ WATER TAP FEE _____
 PERMIT FEES _____ BOND FEES _____ TITLE RECORD _____
 COUNTY BUILDING PERMIT _____ ENTRANCE PERMIT (Township) _____ OTHER _____

APPROVED BY JW Date 1/28/22

Notes

FEE: WAIVED

Owner/Builder Signature _____ ID NO. _____
Barbara Henden
 AECC SIGNATURE _____
Jordan Williams Jr.
 AECC SIGNATURE _____

Total Permits Paid \$ _____

*Always check schedule in Apple Canyon Lake Property Owners Association... THE ISSUANCE OF A BUILDING PERMIT DOES NOT RELIEVE THE OWNER AND/OR CONTRACTOR AND SUBCONTRACTOR OF RESPONSIBILITY TO COMPLY WITH THE ACL BUILDING CODE AND ALL APPLICABLE STATE AND COUNTY REGULATIONS. NOTE - AN ON SITE DUMPSTER IS REQUIRED FOR ALL NEW HOUSES AND MAJOR ADDITIONS/REMODELING.





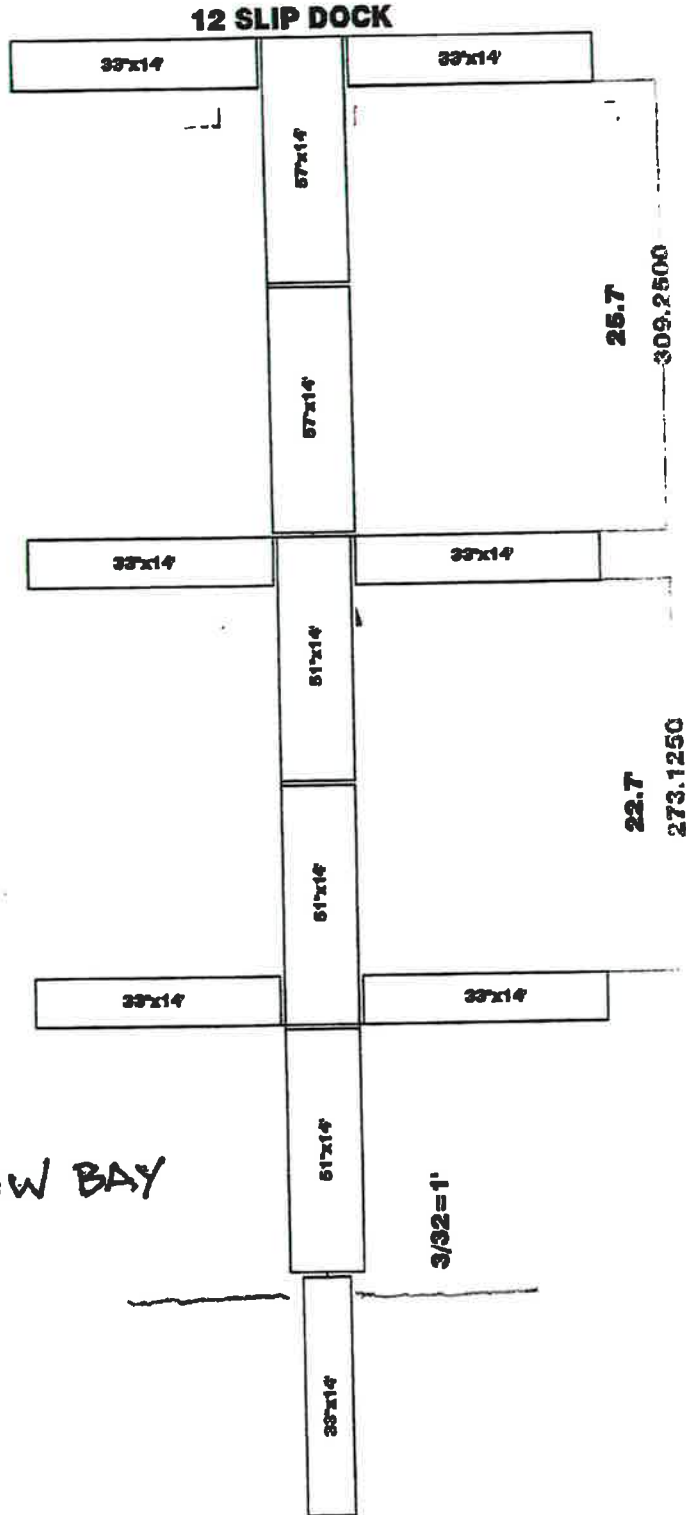
Parcel ID: 18-015-003-00
Owner Name: APPLE CANYON LAKE PROPERTY OWNERS ASSN
Site Address:
Total Acres: 400

305 FT

18-015-003-00

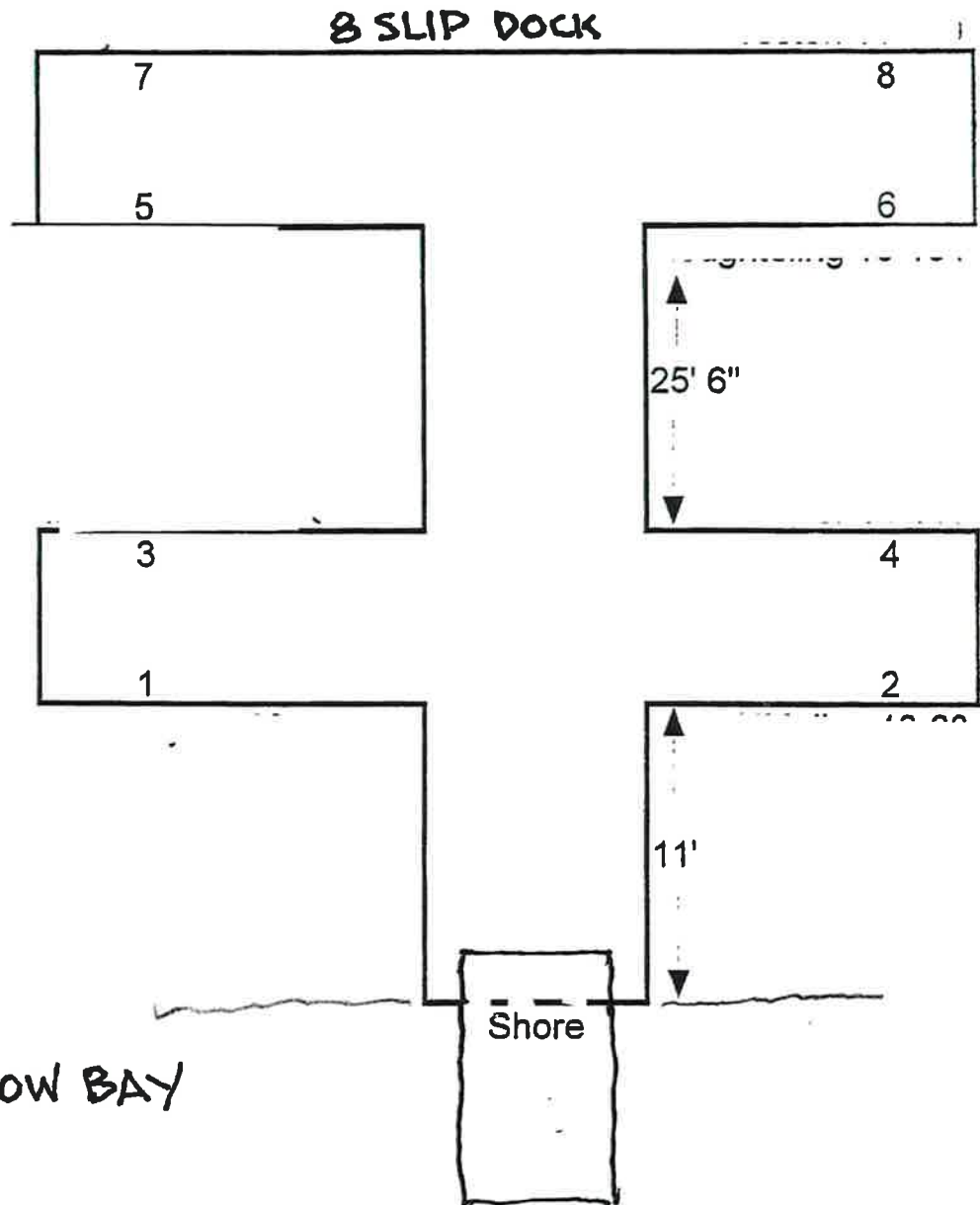


Building 2 of These



BROKEN BOW BAY
NTS
2/15/22

BUILDING ONE OF THIS



BROKEN BOW BAY
NTS
2/5/22



Memorandum

To: Board of Directors

Date: February 11, 2022

From: Shaun Nordlie

Memo: 2022-19

Topic: Winchester Kayak Rack

Issue: The two kayak racks located in Presidents Cove have been popular. To accommodate more kayak storage for the owners, we are requesting placement of a 12-unit kayak rack in Winchester Bay.

Owners who rent a locker from the Association will pay an annual fee (currently \$25). Owners will provide their own lock for their locker. They will sign a rental agreement with the Association that can be renewed annually

The Winchester kayak locker placement was reviewed and approved by the AECC at their February 5 meeting.

Recommendation: To approve the placement of a 12-unit kayak rack in Winchester.

Plan on a Page: Amenities and Services: Conduct a cost-analysis of new amenities in conjunction with CAMP Masterplan

Apple Canyon Lake Property Owners Association Committee Motion Card

Committee: AECC

Date: February 5, 2022

Agenda Item: 7.1

I Move:

Regarding Broken Bow Bay (Winchester)

to permit the installation of a 12-unit kayak storage structure like previously installed storage units and to permit the addition of 32 new boat slips distributed in 3 new ACL Zone docks as per the attached plans. The existing pathway to zone dock 5-94 may be improved as needed.

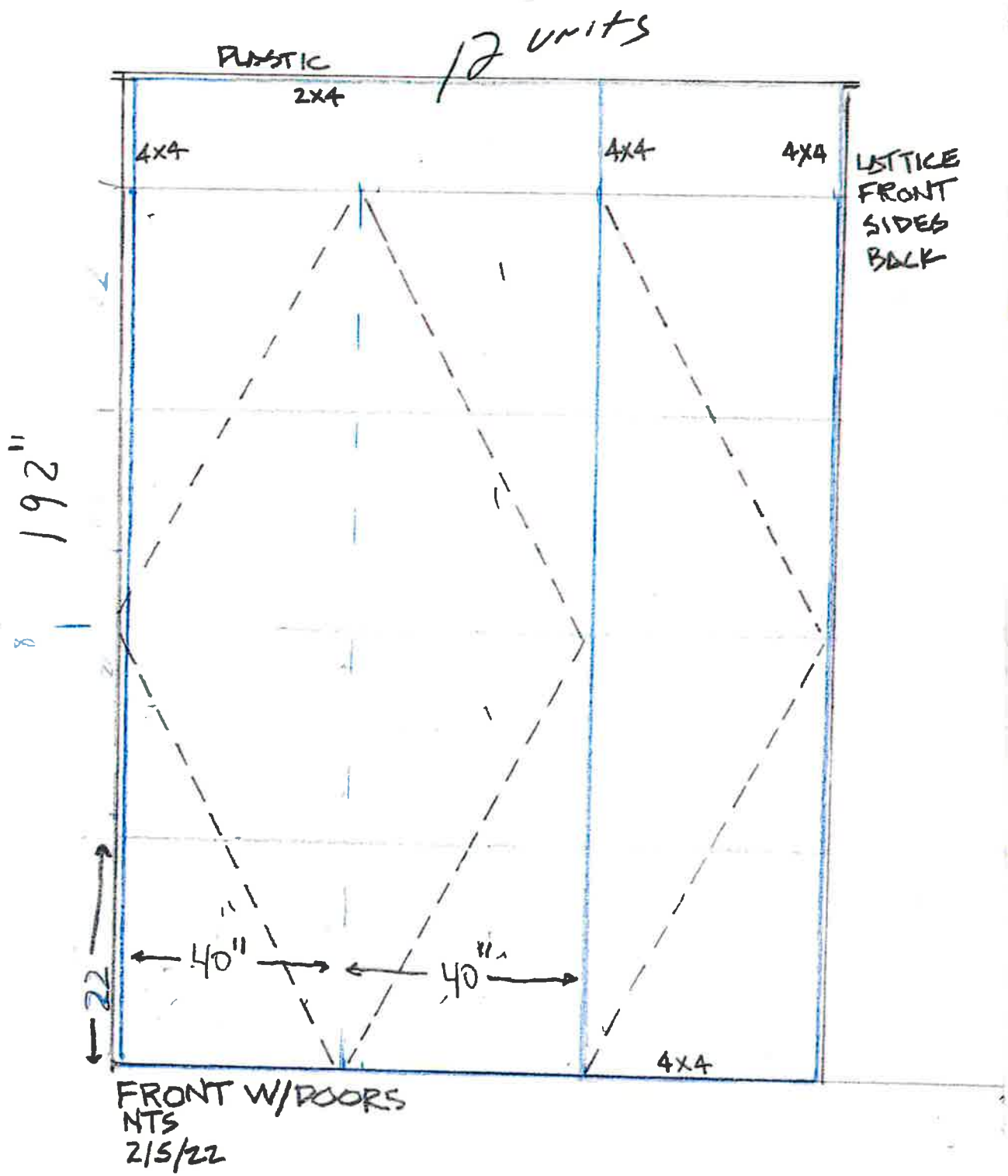
Action Taken

MOTION MADE BY: <u>Barbara Fendren</u>	VOTE RECORDED:
MOTION SECONDED BY: <u>Gordon Williams</u>	YEA: <u>7</u>
CHAIR: <u>[Signature]</u>	NAY: <u>0</u>
	ABSTAIN: <u>0</u>



BROKEN BOW BAY
(WINCHESTER)
2/5/22

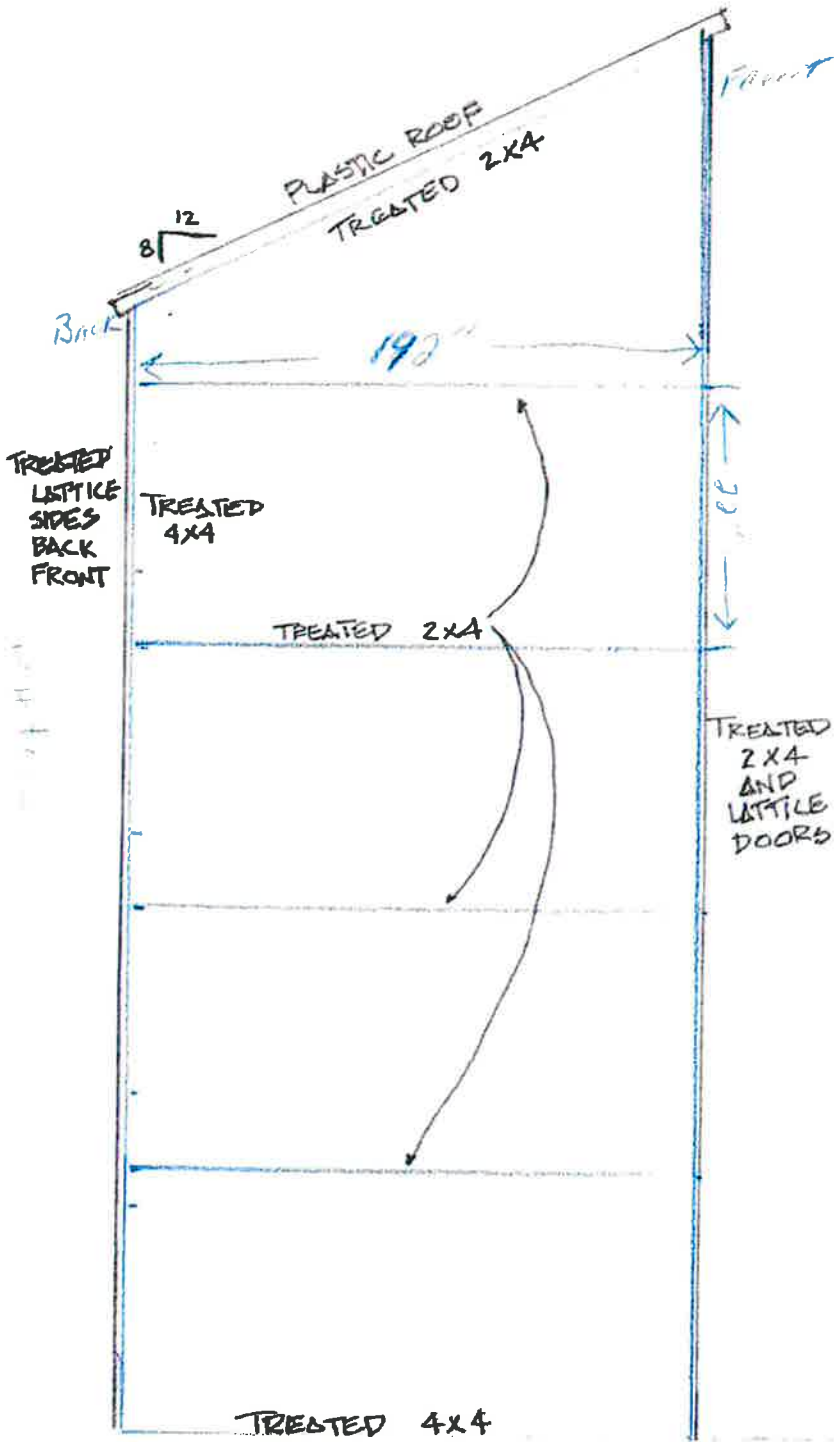
N
W E
S



KAYAK RACK Winchester

ADCU

Request
17 Slots instead
of 6



SECTION
NTS
2/5/22



Memorandum

To: ACL Board

Date: February 10, 2022

From: Conservation Commission

Memo #: 2022-9

Topic: Removal of trees on the trail system

Issue & Analysis: The Conservation Commission has identified an area on the trail system where Black Walnut and Maple trees were planted in the past in tight clumps. These trees are now maturing and because of the way they were planted, they are not thriving. The Conservation Commission is recommending removing some of the trees to promote healthy growth for the remaining trees. The area of concern is between Apache and Pioneer, a map has been provided to show the area where the trees will be removed. The trees that will be removed have been identified by the Conservation Commission. The ACL Maintenance Department will remove the trees.

Recommendation: To approve the removal of Black Walnut and Maple trees on the trail system as recommended by the Conservation Commission with the work being completed by the ACL Maintenance Department.

*Plan on a Page: Improvement of Infrastructure: With help from consultants, provide consistent lake and environmental management
OYAP: Improve and maintain existing trail system*

Apple Canyon Lake Property Owners Association Committee/Commission Motion Card

Conservation Committee/Commission

Date 2-5-22

I move:

Conservation recommends to the ACL Board that in order to promote healthy growth to reduce Black Walnut and Maple trees along the trails between Apache and Pioneer. The said trees were planted too close; there are approximately 40 trees that would be targeted.

Action Taken motion passed

SS
MC

MOTION MADE BY: [Signature]
MOTION SECONDED BY: Michael Cammack
CHAIR: P. McFadden

VOTE RECORDED:
YEA: 10
NAY: 0
ABSTAIN:

Date Received _____ Given to _____ Date Completed _____





Memorandum

To: ACL Board

Date: February 11, 2022

From: Rules & Regulations Commission

Memo #: 2022-17

Topic: Rules & Regulations: No Wake – 1st Reading

Analysis: The Rules & Regulations Commission recommends to the ACL Board of Directors to approve the amendment to Section VI. Boating, D. General, to read "All boats shall be operated at a no wake speed after sunset and before sunrise."

The current rule reads "4. All boats shall be operated at a no wake speed after sunset and before sunrise as established by the U.S. Weather Bureau, Dubuque, Iowa." The reference to the U.S. Weather Bureau, Dubuque, Iowa is no longer relevant – this Weather Bureau no longer exists and cannot be referenced. With modern technology, anyone can look up the sunrise and sunset times on their smartphone.

Recommendation: No motion required at this meeting. For presentation & discussion only.

Apple Canyon Lake Property Owners Association Committee/Commission Motion Card

R & R, Committee/Commission

Date 5-8-21

I move:

Rules & Regs recommends to the ACL Board to approve sect V. ~~Boating~~ Boating Item 4 "All boats shall be operated at a no wake speed after sunset and before sunrise."

Action Taken passed

MOTION MADE BY: <u>Thoy Lopez</u>	VOTE RECORDED:
MOTION SECONDED BY: <u>Paul F. Jensen</u>	YEA: <u>4</u>
CHAIR: <u>Fern Tribby</u>	NAY: <u>0</u>
	ABSTAIN: <u>-</u>

Date Received _____ Given to _____ Date Completed _____



Memorandum

To: ACL Board

Date: February 11, 2022

From: Rules & Regulations Commission

Memo #: 2022-18

Topic: Rules & Regulations: Go-carts – 1st Reading

Analysis: Association Office staff were presented with a vehicle purchased by a property owner identified as a go-cart by the manufacturer. By appearance, the vehicle did not fit our understanding of a go-cart, but because it had been identified as a go-cart by the manufacturer, it was not allowed to be registered. The owner was upset and asked what the difference between this vehicle and an RZR was. The current Rules & Regulations read “B. Prohibited Vehicles, 1. Amphibious vehicles, go-carts, and 2- and 3-wheel motorized vehicles are not permitted on the trail system.” Go-cart is not defined anywhere else in the document. Staff requested that the Rules & Regulations Commission define what a go-cart is.

After many months of discussion between staff, the Rules & Regulations Commission, and the Trails Commission, we have collectively created a definition of a go-cart. That definition is “Go-Cart” – A small vehicle having a lightweight body and low ground clearance wherein the driver operates the vehicle with legs extended to reach the pedals.” The Rules & Regulations Commission motioned at their December 3 meeting to approve this definition.

Recommendation: No motion required at this meeting. For presentation & discussion only.

Need help? Support is just a step away! Start a **SUPPORT TICKET** for assistance.

SHOP SECURELY



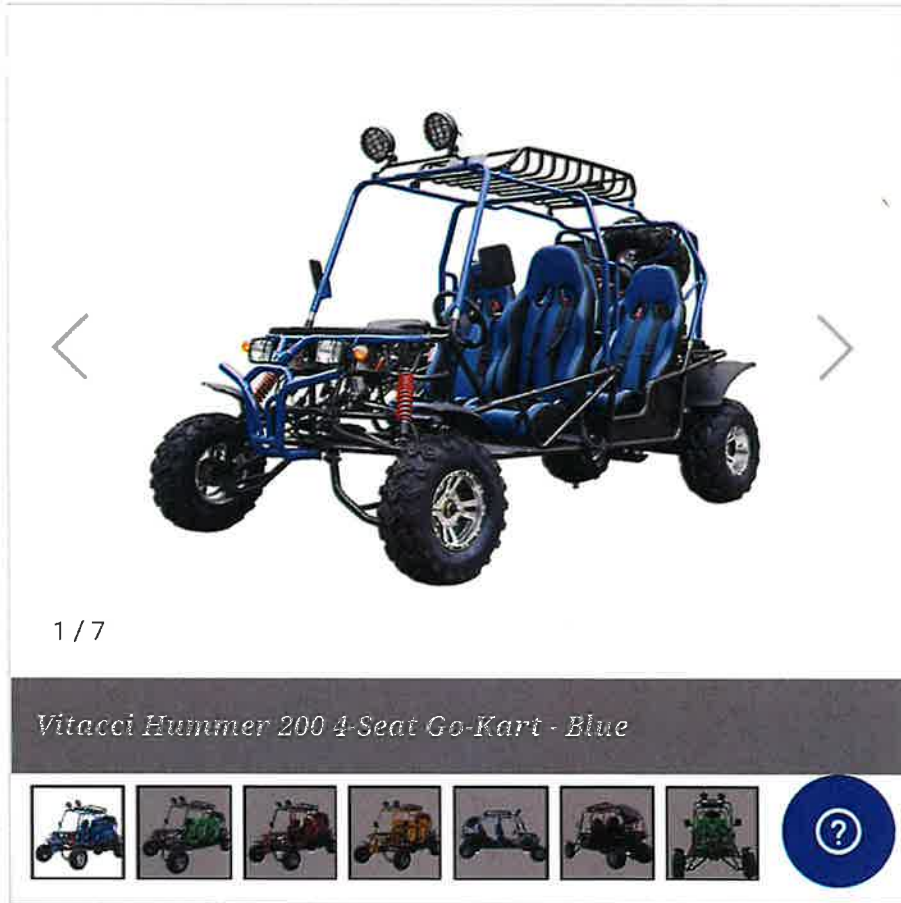
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Vitacci Hummer 200 4-Seat Go-Kart

the vehicle that started it all



**Apple Canyon Lake Property Owners Association
Rules & Regulations Commission Minutes
July 9, 2021**

APPROVED

The following Commission members were present: Chair Vickie Sershon, Bob Fitzjerrells, Mike Harris, Fred Pfeiffer and George Drogosz. Guests: General Manager Shaun Nordlie, Security Manager Julie Janssen, and Dave Homb.

1.0 Call to Order – Chair Vickie Sershon called the Rules & Regulations Commission meeting to order on July 9, 2021 at 10:00am.

Resignation – Co-chair Fern Tribbey resigned from the Rules & Regs Commission.

2.0 Approve Minutes of June 4, 2021 – The June 4, 2021 minutes were approved as presented with a motion from George Drogosz and seconded by Fred Pfeiffer. Motion passed.

3.0 Unfinished Business

3.1 Snowmobiles – Mr. Nordlie reported the ACL Board is requesting more vehicles than just ATVs, UTVs, and snowmobiles be covered under this rule should any motorized vehicles break through the ice. A lengthy discussion commenced with the Commission members. It was agreed upon that a more definitive explanation is needed on the timeframe for the recovery of the vehicle and what type of fines will be incurred. Discussion will continue at the next meeting.

3.2 Signs – Shaun Nordlie reported that he spoke with The Cove management and they agreed to move the gaming sign from the main road down by the restaurant.

3.3 ACL Gift Cards – Mr. Nordlie reported that an ACL Gift Card can only be used at the Association Office, Pro Shop and Marina.

3.4 Other Unfinished Business – None.

4.0 New Business

4.1 Other New Business – Mr. Nordlie reviewed with the Commission material on a Hummer Go Kart claimed to be comparable to a RZR a property owner wants to register at ACL. An in-depth discussion was held, concluding with the Commission having many questions. It was agreed more research is needed to define specifications. Topic will be discussed further at the next meeting.

Julie Janssen brought up the recent popularity of paddleboards paddleboats, kayaks, canoes and other non-motorized vessels including vinyl vessels on the lake. According to the State of Illinois, all water vessels must have safety equipment on board such as a life jacket and whistle. This will be up for discussion by the Commission.

5.0 Next Meeting Date – August 6, 2021 at 10:00am

6.0 Adjournment – George Drogosz made a motion to adjourn at 11:02am

Respectfully submitted, Karen Drogosz

**Apple Canyon Lake Property Owners Association
Rules & Regulations Commission Minutes
August 6, 2021**

APPROVED

The following Commission members were present: Chair Vickie Sershon, Mike Harris, Fred Pfeiffer, Dave Homb and George Drogosz. Member absent: Bob Fitzjerrells. Guests: General Manager Shaun Nordlie, Safety & Security Manager Julie Janssen, and Office Manager Megan Shamp (joined late).

1.0 Call to Order – Chair Vickie Sershon called the Rules & Regulations Commission meeting to order on August 6, 2021 at 10:03am.

2.0 Approve Minutes of July 9, 2021 – The July 9, 2021 minutes were approved as presented with a motion from George Drogosz and seconded by Fred Pfeiffer. Motion passed.

3.0 Unfinished Business

3.1 Snowmobiles – Chair Sershon reported the ACL Board needs a more definitive explanation on the timeframe for recovery of the vehicle and what type of fines to be incurred. Mike Harris found some information that in WI if a snowmobile goes through the frozen lake, this information is listed under “Littering” with an amount of either a one-time fine or a per day fine. After an in-depth discussion, the Commission will bring before the ACL Board the choice of a substantial fine regardless of the circumstances involved with the vehicles going under or do not allow vehicles out on the frozen lake. Further discussion will continue at the September meeting.

3.2 Go Karts – A discussion ensued about allowing go-karts on the trails. Currently, there are vehicles similar to UTVs that are called go karts that property owners wish to register for use at ACL. It was agreed the verbiage must be more definitive on what type of vehicle is legal on the trails. In order to alleviate any questions, it was suggested a checklist be considered with certain criteria that must be met in order for vehicles to be allowed on the Trails. Mike Harris will attend the next Trails Commission meeting along with Vickie Sershon to discuss further and get the Commission’s input on such criteria.

3.3 Paddle Boards, Kayaks, Canoes, Vinyl Vessels and other Non-Motorized Vessels - Chair Sershon reported State of IL recommendations are that a whistle and life jacket must be on these vessels. If 13 yrs. old and under, the life jacket must be worn and secured; if older, the life jacket must be situated on the vessel. If stopped for not having this safety equipment on board or being intoxicated, a fine will be issued. It is suggested for their safety, these vessels should stay close to the shoreline. Ms. Shamp also interjected these vessels must be registered with the ACL Office currently (with the exception of paddle boards). After a discussion, it was agreed Shaun and Julie will work on the proper verbiage and will bring back to Rules & Regs in September for their review.

3.4 Election of Officers – Mike Harris made the motion and George Drogosz seconded, that Chair Vickie Sershon continue as Chair of the Rules & Regs Commission. The Commission agreed unanimously. Mike Harris made the motion and George Drogosz seconded, the nomination of Dave Homb as Vice Chair of the Rules & Regs Commission. The Commission agreed unanimously, with both nominees accepting their positions.

**Apple Canyon Lake Property Owners Association
Rules & Regulations Commission Meeting Minutes
December 3, 2021**

UNAPPROVED

The following Commission members were present: Chair Vickie Sershon, Dave Homb, George Drogosz, Fred Pfeiffer, Sean Cottrell (Zoom), and Bob Fitzjerrells (Zoom). Guests: General Manager Shaun Nordlie, Office Manager Megan Shamp and Safety & Security Manager Julie Janssen.

1.0 Call to Order – Chair Vickie Sershon called the Rules & Regulations Commission meeting to order on December 3, 2021 at 10:00am.

1.1 Resignation – Mike Harris resigned from the Rules & Regulations Commission.

2.0 Approve Minutes of November 5, 2021 – The November 5, 2021 minutes were approved as presented with a motion from George Drogosz and seconded by Fred Pfeiffer. Motion passed.

3.0 Unfinished Business

3.1 Snowmobiles (Review Language Prepared by Staff) – The Commission reviewed once more the language prepared by the staff. George Drogosz made the motion, and Fred Pfeiffer seconded, “Rules & Regs recommends to the ACL Board to approve Section XIII Snowmobiles document attached as presented.” Motion passed.

3.2 Go-Karts (Review Language Prepared by Staff) – The Commission reviewed once more the language prepared by the Staff. George Drogosz made the motion, and Fred Pfeiffer seconded, “Rules & Regs recommends to the ACL Board to approve Section XII Motorized Vehicles - Recreational the attached document as presented.” Motion passed. This item will be forwarded on to the Trails Commission for their comments.

3.3 Camper Storage – Mr. Nordlie reported the ACL Board had their first reading, and there were no comments or suggestions. This item will be put before the ACL Board for approval at the December meeting.

3.4 Other Unfinished Business – None.

4.0 New Business

4.1 Plan for Housekeeping Review – Megan Shamp asked the Commission how we want to approach the housekeeping review of the entire Rules & Regs document. Discussion will commence in February 2022.

4.2 Kayaks and Canoes - Julie Janssen brought up the point that under “Section V Boating”, it is important to have a more defined language on kayaks and canoes regarding safety equipment and other issues relating to them. This topic will be added to the February 2022 meeting agenda.

5.0 Next Meeting – Friday, February 4, 2022 @ 10:00am

6.0 Adjournment – George Drogosz made the motion and Dave Homb seconded to adjourn the meeting at 10:20am.

Respectfully submitted,
Karen Drogosz, Recording Secretary

Apple Canyon Lake Property Owners Association Committee/Commission Motion Card

Rules & Regs Committee/Commission

Date 12-3-21

I move:

Rules & Regs recommends to the
ACL Board to approve Sect XII
Motorized Vehicles, Recreational to
approve the attached document
as presented

Action Taken approved

GD MOTION MADE BY: Step Wilson
FD MOTION SECONDED BY: Fred Ruffner
CHAIR: Vickie Seshon

VOTE RECORDED:
YEA: 5
NAY: _____
ABSTAIN: _____

Date Received 12/3/21 Given to Trails Date Completed _____
Board

4. "Person" means an individual, partnership, firm, corporation, and any body or association of individuals, or other entity.
5. "Proof of Insurance" shall be defined as an insurance company or insurance agency form that provides ACLPOA with the policyholder/named insured's name (must be a property owner of record), the amount of liability insurance coverage, a description of the insured vehicle(s), and the policy term expiration date.
6. "Roadway" means that portion of a highway improved, designed or ordinarily used for vehicular traffic.
7. "All-Terrain Vehicle" (ATV) – Any motorized off-highway device, net weight of 900 pounds or less, traveling on four low pressure tires, designed with a seat designed to be straddled for operator use, and handlebars or steering wheel for steering control. ATVs are permitted on our trail system, subject to compliance with all other regulations contained herein.
8. "Utility Task Vehicle" (UTV)/"Side by Side Vehicle" – Any motorized off-highway device, net weight 900 to 1,999 pounds, not a golf cart or low speed vehicle. Vehicle travels on four or more low pressure tires, with seating for at least two passengers in non-straddle type seats, designed with a steering wheel, brake lights, taillights, and two headlights. Four and six-wheel UTVs/Side by Sides are permitted on our trail system, subject to compliance with all other regulations contained herein.
9. "Golf Cart" – A small vehicle primarily designed or manufactured for transportation of persons for golfing. Golf carts are permitted on our trail system, subject to compliance with all other regulations contained herein.
10. "Go-Cart" – A small vehicle having a lightweight ~~or skeleton~~ body and low ground clearance wherein the driver operates the vehicle with legs extended to reach the pedals.
11. "Motorized Recreational Vehicle" – Refers in these Rules & Regulations to vehicles allowed on the ACL trail system, including ATVs, UTVs/Side by Sides, and golf carts.
12. "Other Authorized Trail Vehicles" – Include snowmobiles (see Section XII Snowmobiles for regulations) and pedal bikes.
13. "Designated Trails" – Trails designated by the Association Board of Directors for recreational use by pedestrians and/or motorized recreational vehicles. When using the trails, all pedestrians and motorized recreational vehicles must remain on the clearly marked designated trails located for such purposes within Apple Canyon Lake. Motorized vehicles are not permitted on any walking trail.

B. Prohibited Vehicles

1. Amphibious vehicles, go-carts, and 2- and 3-wheel motorized vehicles are not permitted on the trail system. Any vehicle using a "skid steer" turning system is not permitted.
2. With the exception of Emergency, Maintenance, and Security vehicles, licensed vehicles such as trucks, automobiles and motorcycles are not permitted on the trails.

C. Registration

1. All motorized recreational vehicles that are to be on ACL trails must be registered annually and display a current ACL sticker on the center front of vehicle (front roll bar, windshield or front of hood panel so that sticker may be clearly seen from another approaching vehicle or trail walker) and ID numbers as issued by the ACL Association Office. The ID number will be displayed on both the front and rear of the vehicle. The ID numbers may be placed directly on the front center hood or on a front license plate and will also be

Zebra Mussel Discussion

12.12



Memorandum

To: ACL Board

Date: February 10, 2022

From: Shaun Nordlie

Memo #: 2022-15

Topic: Discussion about the ACLPO Foundation

Issue & Analysis: Property Owner Sean Cottrell, 01-082 Mustang Lane, has requested a discussion regarding the Foundation. In particular, the initial legal fees, advertising fees related to the *Apple Core*, hosting the web page on the ACL website, and maintenance required for the bench program.

Recommendation: No motion, for discussion only.

12.13

Capital Projects Update