



Memorandum

To: ACL Board

Date: March 5, 2019

From: Megan Shamp

Memo #: 2019-13

Topic: March committee changes

Recommendation: To appoint Bob Fitzjerrells to the Rules & Regulations Committee; and to appoint Carmel Cottrell as Chair, LeAnne Killeen as Vice Chair, and Pat Reese as Secretary of the Recreation Committee.

***Plan on a Page: High Performing Operations and Management –
To operate at full efficiency and effectiveness for the benefit of the
Association***



Memorandum

To: Board of Directors

Date: March 5, 2019

From: Joe Wiener, Building Inspector

Memo: 2019-16

Topic: Lot Combination 13-156 and 13-157

Issue & Analysis: Scott and Tammy Conrad have requested a Lot Combination of lots 156 and 157 in the Pioneer (13) subdivision. This Lot Combination request was reviewed and approved by the Architectural and Environmental Control Committee at their March 2, 2019 meeting.

Recommendation: To approve the Lot Combination Agreement requested by Scott and Tammy Conrad for lots 156 and 157 in the Pioneer (13) subdivision. Once recorded, the Lot Combination Agreement may not be revoked or rescinded.

*Plan on a Page: Improvement of Infrastructure – To develop, maintain and improve the existing infrastructure.
High Performing Operations and Management - IYAP – Provide on-going training of Board of Directors and staff on governing documents for consistency in decision-making.*



Memorandum

To: Board of Directors

Date: March 5, 2019

From: Joe Wiener, Building Inspector

Memo: 2019-15

Topic: Lot Combination 01-080 and 01-081

Issue & Analysis: Carol Coffey has requested a Lot Combination of lots 80 and 81 in the Blackhawk (1) subdivision. This Lot Combination request was reviewed and approved by the Architectural and Environmental Control Committee at their March 2, 2019 meeting.

Recommendation: To approve the Lot Combination Agreement requested by Carol Coffey for lots 80 and 81 in the Blackhawk (1) subdivision. Once recorded, the Lot Combination Agreement may not be revoked or rescinded.

*Plan on a Page: Improvement of Infrastructure – To develop, maintain and improve the existing infrastructure.
High Performing Operations and Management - 1YAP – Provide on-going training of Board of Directors and staff on governing documents for consistency in decision-making.*



Memorandum

To: ACL Board

Date: March 5, 2019

From: Pat Reese, Tellers Committee Chair

Memo #: 2019-14

Topic: Tellers Committee Guidelines

Analysis: The Apple Canyon Lake Amended & Restated Bylaws require that the Tellers Committee “not less than two months prior to the commencement of the annual meeting adopt written Tellers Committee Guidelines, which will describe the procedures it will follow to count all Written Ballots at all votes taken during the following year, which will be submitted to the Board for approval.” The Tellers Committee Guidelines presented have only one change from those approved in 2019 – the Common Interest Community Association Act no longer includes language that the candidate shall have the right to be present at the counting of ballots. The current version of this section CICAA is included in the Board packet. The Tellers Committee does not recommend eliminating this right from the Guidelines, but the reference to CICAA has been removed.

Recommendation: To approve the Tellers Committee Guidelines as presented.