

# Memorandum

---



**To:** ACL Board

**Date:** April 7, 2016

**From:** Megan Shamp

**Memo #:** 2016-24

**Topic:** April committee changes

---

**Recommendation:** To accept the resignation of John Asta from the Employee Job Description Ad Hoc Committee and Rick Paulson from the Pro Shop Food & Beverage Study Ad Hoc Committee.

# Memorandum

---



**To:** ACL Board

**Date:** April 7, 2016

**From:** Megan Shamp

**Memo #:** 2016-25

**Topic:** dissolution of the Transition Ad Hoc Committee

---

**Analysis:** The Transition Ad Hoc Committee has completed its charge.

**Recommendation:** To dissolve the Transition Ad Hoc Committee.



# Memorandum

---

**To:** ACL Board

**Date:** April 7, 2016

**From:** Legal Committee

**Memo #:** 2016-29

**Topic:** Second Meeting of Three Meeting Rule – Covenants Revision to Comply with CICAA

---

# Memorandum

---



**To:** ACL Board

**Date:** April 7, 2016

**From:** Karen Loete, Tellers Committee Chair

**Memo #:** 2016-28

**Topic:** Tellers Committee Guidelines

---

**Analysis:** The Apple Canyon Lake Restated Bylaws require that the Tellers Committee "not less than two months prior to the commencement of the annual meeting adopt written Tellers Committee Guidelines, which will describe the procedures it will follow to count all Written Ballots at all votes taken during the following year, which will be submitted to the Board for approval."

**Recommendation:** To approve the Tellers Committee Guidelines as presented.



# Memorandum

---

**To:** ACL Board

**Date:** April 7, 2016

**From:** Rick Paulson, Building Inspector & AECC

**Memo #:** 2016-26

**Topic:** Lot Combination 13-165 and 13-166

---

**Issue & Analysis:** Kevin & Denise Smith have requested a Lot Combination of lots 98 and 99 in the President (12) subdivision in order to build a new log home and detached log garage over the lot line. This Lot Combination request was recommended for approval by the Architectural and Environmental Control Committee at their April 2, 2016 meeting.

**Recommendation:** To approve the Lot Combination Agreement requested by Kevin & Denise Smith for lots 98 and 99 in the President (12) subdivision. Once recorded, the Lot Combination Agreement may not be revoked or rescinded.



# Memorandum

---

**To:** ACL Board

**Date:** April 7, 2016

**From:** Campground Committee

**Memo #:** 2016-27

**Topic:** Campground Committee designated funds usage – playground improvements

---

**Issue & Analysis:** The Campground Committee motioned at their July 2015 meeting to “assist financially with updating the playground at Campground with mulching and updating swings & toys with 50% of project or maximum of \$5,000 from our designated funds.”

**Recommendation:** To approve the Campground Committee’s designated fund usage as a cost share with the Maintenance Department for improvements to the playground at the campground, at a cost of 50% of the project or a maximum expenditure of \$5,000.